

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - JANUARY 8, 2007**

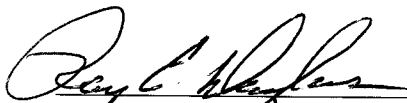
Ray Douglas, Chairman Pro-Tem, called the meeting to order at 8:06 a.m. Also present were members Rob Joyner and Ethelene White; Administrator Katie Guess; and guest Mike Galey with Local Government Corporation. Absent were members John Algee and Dave Frankum.

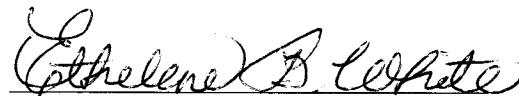
Mr. Joyner moved that the minutes of the December 4, 2006, meeting be accepted as read. Second by Ms. White. The motion passed unanimously.

Mr. Galey apologized for representations concerning the computer system from the former sales person with Local Government which were not accurate. Mr. Joyner and Mrs. Guess presented a history of the problems we have had with the Local Government system. Three letters were presented that had been received from other county election offices which had frequent problems with the Local Government system. Mr. Douglas expressed the commission's serious disappointments with the system and company response to problems. He indicated that we were ready to make some changes or take action. Mr. Galey said he was to receive information at this meeting and report back to his Vice President. Mr. Galey assured the commissioners there will be some action from this meeting and he said by the end of the week he will be back with a response. Mr. Galey then excused himself from the meeting.

The commission discussed with Mrs. Guess her annual evaluation, with recommendation for continuation of her employment.

Ms. White moved that the meeting be adjourned. Second by Mr. Joyner. The motion passed unanimously. The meeting adjourned at 9:20 a.m.


Ray Douglas, Chairman Pro-Tem


Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - MARCH 9, 2007**

Chairman John Algee called the meeting to order at 8:05 a.m. Also present were members Ray Douglas, Dave Frankum, Rob Joyner and Ethelene White; Administrator Katie Guess; and guest Benny McGuire, Mayor of Obion County.

Mr. Frankum moved that the minutes of the January 8, 2007, meeting be accepted as read. Second by Mr. Joyner. The motion passed unanimously.

Mayor McGuire presented the proposed county code of ethics. He mentioned one possible change to allow a \$50 gift limit. He invited the commission's input and attendance at a meeting scheduled for April 26 to discuss the code.

Mrs. Guess informed the commission that on March 2, 2007, the following line item transfers were made upon approval by the Obion County Budget Committee:

\$7,200.00	To Line Item #169 Part-time Personnel
\$ 800.00	To Line Item #193 Election Workers
\$7,100.00	From Line Item #399 Other Contracted Services
\$ 300.00	From Line Item #317 Data Processing Services
\$ 100.00	From Line Item #327 Freight Expenses
\$ 500.00	From Line Item #414 Duplicating Supplies

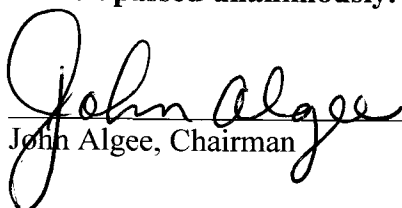
Mr. Algee reported that he met with the South Fulton City Manager on March 8 concerning the redrawing of their wards pursuant to the results of their last election. They are eliminating one ward whose city councilman does not plan to run for re-election and will elect the mayor at large. Mr. Algee told the City Manager that all of the Englewood area should be included in South Fulton city limits, which it is not currently. The commission reviewed copies of the proposed new wards as developed by CTAS.

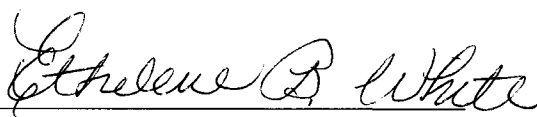
Discussion was held concerning the likelihood that the State Legislature will vote to move up the State Primary to early February.

Mrs. Guess reported that Bruce Collier, Executive Vice President of Local Government Corporation, had responded in writing on January 11 to concerns expressed at our January 8 meeting. Subsequently Local Government has made satisfactory updates and changes as requested. There is only one item of concern not completed as of today.

Mrs. Guess informed the commission that she will attend a meeting hosted by ES&S in Nashville on March 29. The annual TACEO conference will be June 17-20 at Pigeon Forge. Commissioners should tell Mrs. Guess as soon as possible if they plan to attend.

Mr. Douglas moved that the meeting be adjourned. Second by Mr. Frankum. The motion passed unanimously. The meeting adjourned at 9:00 a.m.


John Algee, Chairman


Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - APRIL 13, 2007**

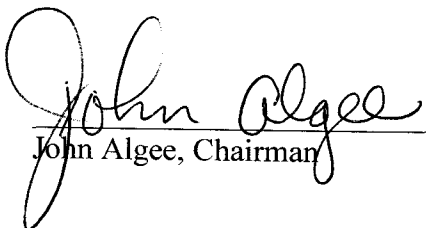
Chairman John Algee called the meeting to order at 8:00 a.m. Also present were members Ray Douglas, Rob Joyner, and Ethelene White, and Administrator Katie Guess. Guests were County Commissioner Dwayne Hensley, Union City Councilwoman Diane Eskew, and Leroy Strickland.

Mr. Douglas moved that the minutes of the March 9, 2007, meeting be approved as read. Second by Mr. Joyner. The motion passed unanimously.


Discussion was held with Mr. Hensley, Mrs. Eskew, and Mr. Strickland concerning a possible voting precinct in the Miles area. Mr. Hensley indicated that the community still wanted to have the precinct reopened. Discussion was held concerning possible locations and legal requirements which any voting location must meet. Mr. Algee mentioned the requirements involved with redistricting and the need for the County Commission to approve additional funding for an additional precinct. Mr. Algee and Mrs. Guess will inspect the Casey-Johnson Community Center to see if it will meet requirements. Mr. Algee asked the three guests to meet with us again in July concerning this.

Discussion was held concerning the 2007-2008 proposed budget which had been prepared by Mr. Algee and Mrs. Guess. **Mr. Douglas moved that the 2007-2008 Budget be approved as prepared, for presentation to the Budget Committee of the County Commission. Second by Mr. Joyner. The motion passed unanimously.**

Ms. White moved that the meeting be adjourned. Second by Mr. Douglas. The motion passed unanimously. The meeting adjourned at 10:10 a.m.



John Algee, Chairman



Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - MAY 4, 2007**

Chairman John Algee called the meeting to order at 8:08 a.m. Also present were members Ray Douglas, Dave Frankum, Rob Joyner, and Ethelene White, and Administrator Katie Guess.

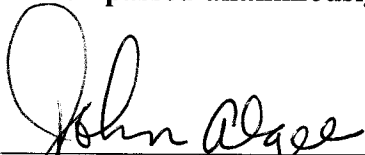
Mr. Douglas moved that the minutes of the April 13, 2007, meeting be accepted as read. Second by Mr. Joyner. The motion passed unanimously.

As required by State election law, bi-annual election of Commission officers was held. **Mr. Joyner moved that the current officers be re-elected. Second by Mr. Douglas. The motion passed unanimously. Mr. Algee will continue as Chairman and Ms. White will continue as Secretary.**


Mr. Algee and Mr. Joyner reported on their meeting with the Budget Committee of the County Commission to present the Election Office budget for 2007-2008. We requested that Mrs. Barbara York's salary be brought into line with similar positions in the Courthouse, which was approved, to be effective retroactively. Again this year the Election Commission will complete the year under budget.

Mrs. Guess distributed copies of the Professional Elections Administrators Response to H.R. 811 currently being considered by the U.S. House of Representatives. It relates to mandated changes in voting equipment nation-wide. The Professional Elections Administrators expressed "serious concerns about the bill in its current form."

Mr. Douglas moved that the meeting be adjourned. Second by Mr. Frankum. The motion passed unanimously. The meeting adjourned at 9:03 a.m.



John Algee, Chairman



Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - JULY 24, 2007**

Chairman John Algee called the meeting to order at 8:00 a.m. Also present were members Ray Douglas, Dave Frankum, Rob Joyner, and Ethelene White, and Administrator Katie Guess.

Mr. Douglas moved that the minutes of the May 4, 2007, meeting be accepted as read. Second by Mr. Joyner. The motion passed unanimously.

Discussion was held concerning the Ward 3 precinct. Mrs. Guess reported that Dewayne Hensley had said that the Boys and Girls Club was chosen as the location to be recommended for the new voting location. Mr. Algee and Mrs. Guess have previously examined the building and determined that it did meet all State requirements. Mrs. Guess will write letters to the Board of Directors and the Building Board asking their approval. She also stated three voting machines will be required, but the State has ordered a freeze on any new machines until the Holt bill concerning election procedures and equipment is decided in Congress.

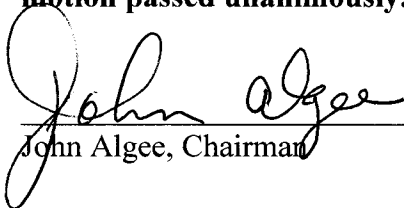
Mrs. Guess has mailed letters to all former poll workers to learn if they would be available if chosen to work the three elections in 2008. Several had responded that they will not be available. There are not enough reserve names on the workers' list, so each political party will be requested to submit additional names.

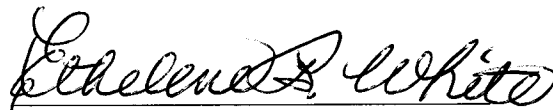
Mr. Algee suggested that the Election Commissioners go through election worker training prior to training election workers before the February election.

Mr. Algee presented a resume he had received for the position of Administrator of Elections which will become available in January 2009 upon Mrs. Guess' retirement. Mrs. Guess was asked to send letters to references provided by the applicant. Other applicants will be considered as suggested by Commissioners. Mr. Algee appointed Mr. Douglas to be over the interview process. We will work toward having a consensus by September 15 on a person to hire as deputy, who will be promoted to administrator in January 2009, after satisfactorily completing the training period. The Commission will meet at 8 a.m. on Thursday, August 9, to interview those who have submitted resumes.

Mr. Algee reported that the City of South Fulton has approved a change in wards. This will require the office to change the wards on the computer and to send new postcard voting cards to all voters whose ward has changed.

Mr. Frankum moved that the meeting be adjourned. Second by Mr. Joyner. The motion passed unanimously. The meeting adjourned at 9:15 a.m.


John Algee, Chairman


Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - AUGUST 9, 2007**

Chairman John Algee called the meeting to order at 8:00 a.m. Also present were members Ray Douglas, Rob Joyner, and Ethelene White, and Administrator Katie Guess. Member Dave Frankum was not present.

Mr. Douglas moved that the minutes of the July 24, 2007, meeting be accepted as read. Second by Mr. Joyner. The motion passed unanimously.

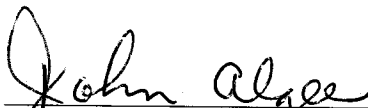
As appointed by Mr. Algee, Mr. Douglas conducted interviews with two applicants for the position of Administrator of Elections. The person chosen will begin as a Deputy, and upon satisfactory completion of training, will be appointed Administrator upon the retirement of Mrs. Guess. Further interviews will be conducted at the next meeting, scheduled for Thursday, August 16, at 8 a.m.

Mrs. Laura Thomason, County Purchasing Agent, joined the meeting to discuss difficulties with the invoices and statements received from ES&S. The Commission agreed to a change in purchase order and invoice procedures as recommended by Mrs. Thomason and Mrs. Guess.


Discussion was held concerning re-opening the Ward 3 precinct. Mrs. Guess reported that she has received conflicting statements from members of the boards as to whether voting was approved to be conducted at the Boys and Girls Club or at the Casey-Johnson Center. This matter will be tabled until the Commission receives a definitive answer.

Mrs. Guess reported that she has received a few names from each political party for new poll workers.

Mr. Joyner moved that the meeting be adjourned. Second by Mr. Douglas. The motion passed unanimously. The meeting adjourned at 10:55 a.m.



John Algee, Chairman



Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - AUGUST 16, 2007**

Chairman John Algee called the meeting to order at 8:00 a.m. Also present were members Ray Douglas, Dave Frankum, Rob Joyner, and Ethelene White, and Administrator Katie Guess.

Mr. Joyner moved that the minutes of the August 9, 2007, meeting be accepted as revised. Second by Mr. Douglas. The motion passed unanimously.


As appointed by Mr. Algee, Mr. Douglas led an interview with another applicant to be considered to be hired as a Deputy, but trained to assume the position of Administrator of Elections upon the retirement of Mrs. Guess.

Mr. Algee indicated that it is not necessary to go before the Budget Committee since we can use the \$15,000 line item for part-time personnel to cover the initial salary of the new Deputy for a four-day-per-week position.


A letter dated July 27 was received in the office on August 15 from the Board of the Casey/Johnson Center concerning holding elections at the center. Mr. Algee asked Mrs. Guess to write to the Board, inviting them to a future meeting of the Commission so we can discuss the matter.

Mr. Algee set the next meeting at 8 a.m. on Monday, August 27.

Mr. Joyner moved that the meeting be adjourned. Second by Mr. Douglas. The motion passed unanimously. The meeting adjourned at 9:25 a.m.



John Algee, Chairman



Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - AUGUST 27, 2007**

Chairman John Algee called the meeting to order at 8:04 a.m. Also present were members Ray Douglas, Rob Joyner, and Ethelene White; and Administrator Katie Guess.

Mr. Douglas moved that the minutes of the August 16, 2007, meeting be accepted as read. Second by Mr. Joyner. The motion passed unanimously.

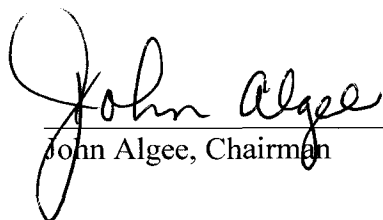
Mrs. Guess has sent a letter to the Casey/Johnson Community Center requesting clarification of their interest in being the site of a new voting location for Ward 3. No response has been received to date.

Mr. Joyner moved that we amend our budget to reflect the 5% salary increase given to county employees by the County Commission. Second by Mr. Douglas. The motion passed unanimously.

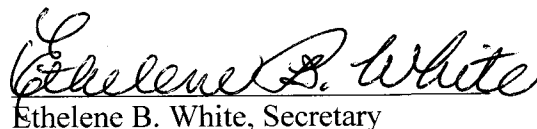
As appointed by Mr. Algee, Mr. Douglas led an interview with another applicant to be considered to be hired as a Deputy, and trained to assume the position of Administrator of Elections upon the retirement of Mrs. Guess.

Mr. Algee set the next meeting at 8 a.m. on Monday, September 10, to select the new Deputy from the four applications interviewed.

Mr. Douglas moved that the meeting be adjourned. Second by Mr. Joyner. The motion passed unanimously. The meeting adjourned at 9:26 a.m.



John Algee, Chairman



Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - SEPTEMBER 10, 2007**

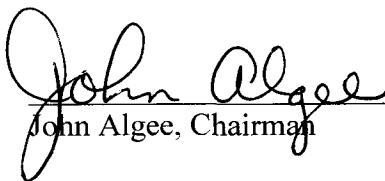
Chairman John Algee called the meeting to order at 8:10 a.m. Also present were members Ray Douglas, Dave Frankum via conference call, Rob Joyner, and Ethelene White; and Administrator Katie Guess. Guests present were Dwayne Hensley and Maurice Stricklin.

Mr. Algee suspended the reading of the August 27 minutes until the next meeting.


Mr. Stricklin addressed the Commission in his capacity as President of the Board of Directors for the Casey/Johnson Community Center. He re-stated the center's desire to be used as a voting location for Ward 3, as indicated in their letter previously sent to the Commission. The center's parking area is being leveled and asphalt applied to provide adequate parking. The center is handicap accessible and they believe meets all State and Federal requirements for a voting location. The property is owned by the City of Union City. Mr. Algee explained that the Election Commission can approve the site for a new precinct if it meets all requirements, but the County Budget Committee and entire County Commission would then have to vote funding for a new voting location, including cost of machines and additional workers. Mr. Stricklin indicated that he would help identify possible election workers from within the ward. Mr. Algee indicated that due to possible changes at the Federal level concerning voting machines, the State Election Commission has put purchases of new machines on hold, and probably the earliest any new site could be opened would be for the 2010 elections. Mr. Algee and Mrs. Guess will meet with Mr. Stricklin to inspect the site. Mr. Stricklin and Mr. Hensley excused themselves from the meeting.

After discussion, the Commission selected one of the four candidates previously interviewed to be hired as a Deputy. Should she prove satisfactory after ninety days probation, she will be trained to fill the position of Administrator of Elections upon the retirement of Mrs. Guess in late December of 2008. The new Deputy will begin on October 15 or November 1, at her choice, and will work 30 hours per week throughout the probationary period.

Mr. Douglas moved that the meeting be adjourned. Second by Ms. White. The motion passed unanimously. The meeting adjourned at 9:50 a.m.



John Algee, Chairman



Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - SEPTEMBER 24, 2007**

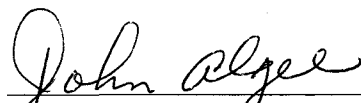
Chairman John Algee called the meeting to order at 8:00 a.m. Also present were members Ray Douglas, Dave Frankum, Rob Joyner, and Ethelene White; and Administrator Katie Guess.

Mr. Douglas moved that the minutes of the August 27 meeting be approved as read. Second by Mr. Frankum. The motion passed unanimously. Mr. Joyner moved that the minutes of the September 10 meeting be approved as read. Second by Mr. Douglas. The motion passed unanimously.

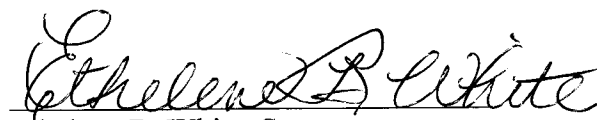
Mr. Algee led discussion concerning personnel issues.

Mr. Algee called the next meeting for 8 a.m. on Monday, October 8, to call the February election and to further discuss personnel issues.

Mr. Frankum moved that the meeting be adjourned. Second by Mr. Douglas. The motion passed unanimously. The meeting adjourned at 9:20 a.m.



John Algee, Chairman



Ethelene B. White, Secretary

**OBION COUNTY ELECTION COMMISSION
MINUTES OF THE MEETING - OCTOBER 10, 2007**

Chairman John Algee called the meeting to order at 8:05 a.m. Also present were members Ray Douglas, Rob Joyner, and Ethelene White; and Administrator Katie Guess. Member Dave Frankum was absent.

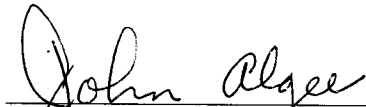
Mr. Joyner moved that the minutes of the September 24 meeting be approved as read. Second by Mr. Douglas. The motion passed unanimously.

Mr. Algee led discussion concerning personnel issues.


At the request of the Obion County Democratic Party Executive Committee, the Democratic Primary Election was called to be held on February 5, 2008, for the following office: Assessor of Property (four-year term) or any other available offices. The motion was made by Mr. Joyner and seconded by Mr. Douglas. The motion passed unanimously.

Mrs. Guess reported that we have not yet received from the City of South Fulton the map indicating the new wards so we can make all necessary changes on the voter computer system and notify the affected voters in sufficient time prior to the November 2008 city election.

Mr. Joyner moved that the meeting be adjourned. Second by Mr. Douglas. The motion passed unanimously. The meeting adjourned at 9:10 a.m.



John Algee, Chairman



Ethelene B. White, Secretary